

2016 PENSACOLA CHRISTMAS PARADE GUIDELINES

The following guidelines apply for organizations desiring to participate in the 2015 Pensacola Christmas Parade scheduled for December 10, 2016 at 5:15 p.m. in downtown Pensacola.

FLOATS: Floats should be decorated using a holiday theme. Since this is a night parade, appropriate lighting is expected. One adult shall be designed for each axle of vehicle as a spotter. Each spotter is responsible for ensuring safety of the float participants, and to ensure throws are tossed appropriately at spectators. Spotters are to remain alongside the vehicle near the wheels to prevent spectators and/or participants from being struck. All spotters must be 18 years of age and must be sober for the entirety of the parade.

THROWS: Throws are encouraged from floats. However, they must be thrown underhanded, in a friendly manner. Any person observed improperly throwing items will be immediately removed from the parade procession. Vehicles/drivers must complete the vehicle application and submit to the parade committee.

MARCHING: Marching units are defined as a group with all participants marching to cadence in formation, i.e., bands, military units, flag corps, drill teams, etc. Marching units are encouraged to perform for spectators during the course of the parade for a maximum of 30 seconds. They may perform at the judges' reviewing stand on Palafox Street a maximum of 60 seconds. Additional time will forfeit points for Best Marching Unit.

MUST HAVES: Your completed Pensacola Christmas Parade application must be submitted by November 20, 2016. It should include:

- Your *Parade Application* form with signed indemnification and hold harmless agreement, and photography release
- *Vehicle Application* form
- Signed *Parade Guidelines*
- Copy of driver's license for each driver
- Parade entry fee (check made payable to Pensacola Christmas Parade)
- Proof of vehicle insurance and policy information

We strongly encourage you to keep a copy of all submitted materials for your records. Applicants will be notified regarding their acceptance and parade position by December 4, 2016. Your organization must carry liability insurance for its own protection. If you have questions, please contact lew@coxpensacolachristmasparade.org.

Mail this application to: Pensacola Christmas Projects, Inc.
P. O. Box 12064
Pensacola, FL 32504

Signature: _____ **Date:** _____

Printed Name: _____